



Morecambe Road School
Parent Partnership Policy
December 2024

Signed by:

A Dootson _____ Headteacher

Date: 4.12.2024

S Mainwaring _ Chair of Governors

Date: 4.12.2024

Statement of intent

At Morecambe Road School, we aim to deliver close relationships with parents, so we can work together to support the educational progress and wellbeing of our pupils.

We know that parents' interest and involvement in their child's learning and progress is associated with securing positive outcomes for their child. We believe and acknowledge that parents are a key influence in their child's life and that education is a combination of parents, school and pupils. Strong partnerships with parents are key to our school life and we are committed to establishing and maintaining an effective and purposeful working relationship between home and school. By working in close relationship with parents, we seek to nurture the development of trust, respect, confidence, independence, self-esteem and the desire to learn in our pupils.

For the purpose of this policy, "parent" refers to parents, guardians, carers or other key adults involved in a child's direct care, education and development.

This policy provides a clear framework for how our school communicate with parents, ensuring they are fully involved in every aspect of the school community.

1. Aims

1.1. This Policy has been developed with an aim to:

- Help parents support their child's learning and be involved in the life of the school.
- Support pupils to achieve the highest standards through close partnership between home and school.
- Develop a clear communication strategy to keep parents well-informed of their child's progress, the school community and any other matters relating to their child's overall wellbeing.
- Ensure parents are fully involved in school life and the school community.
- To inform, clarify and communicate the range of work between families and the school.

- Operate an open-door policy where parent can engage in regular communication with staff members and voice any concerns.
- Ensure arrangements are in place for parents to provide their feedback.
- Support parents both in and out of school by providing useful information.
- Create an inclusive environment that welcomes all parents.

1.2 We aim to be a welcoming school that communicates regularly with parents through:

- Promoting positive dialogue about learning.
- Having an open-door policy for parents to visit the school.
- Ensuring our Reception arrangements are welcoming.
- Ensuring all communication is user-friendly, useful and informative.
- Publishing regular informative whole-school newsletters every term.
- Maintaining and developing our school website and social media accounts.
- Ensuring parents can easily communicate with school by making sure they are fully informed of the ways of communication.

1.3 We aim to help parents enhance their own learning:

- Attend workshops and courses.
- Attend school performances, events and celebrations.
- Become involved in school projects.
- Become school Governors.

1.4 We aim to actively involve parents in the education, progress and wellbeing of their children through:

- Ensuring safeguarding procedures are robust.
- Providing practical strategies to support learning at home.
- Supporting new parents to the school with an induction programme.
- Supporting parents to promote their child's attendance and punctuality.
- Providing information regarding the curriculum.
- Informing parents of their child's learning and progress through end of year reports, annual reviews and parents evenings.

- Providing guidance for parents to support their child through times of transition.
- Celebrating success.
- Making sure all school policies are accessible and easy to read.

1.5 We aim to establish the views and opinions of parents and act upon these through:

- Establishing clear lines of communication between home and school and recognising the importance of parental voice.
- Providing regular opportunities for parental consultation and informing parents of the results.

2. Roles and responsibilities

2.1 The school is responsible for:

- Establishing effective means of communication with parents.
- Communicating the curriculum clearly to parents.
- Informing parents of all school events within appropriate timelines.
- Regularly keeping parents informed of their child's progress and helping parents to support their child's learning.
- Provide opportunities for parents to communicate with the school regularly to provide their feedback.
- Listening to the views and concerns of parents.

2.2 Parents are responsible for:

- Reading the key communications circulated by the school and responding to / acting on these, e.g. by attending meetings.
- Logging on to Seesaw account for communication with class team.
- Looking at the school website for detailed information about the school calendar, term dates and other useful details.
- Ensuring the school is informed of any important information or change of details, such as their child's medical needs, safeguarding information or change of address.
- Raising any concerns, they may have with the school.
- Engaging with school via telephone / face to face (when required) to work together to support the child.

- Engaging in opportunities to provide feedback.

3. Systems of communication

3.1 The school will communicate with parents as follows:



Verbal:

Telephone, Face to Face, In person, Teams / Zoom, Parents Evening, Parent Coffee morning



Written:

Letters Home, Text Messages, Email, Seesaw app



Visual:

Termly Newsletters, Weekly Bulletins, Leaflets, School Website, Facebook, Information Board

- 3.2 Parents will be automatically added to the mailing list for termly newsletters and weekly bulletins.
- 3.3 Parents will be sent a code for the Seesaw app to communicate with the class team directly.
- 3.4 For general enquiries, parents should ring the school office, which is open Monday – Friday between 8:00am and 16:30pm. However, lines are open for messages to be left at any time.
- 3.5 Parents can also visit the school office regarding any enquiries.

4. Communicating with new parents.

- 4.1 Prospective parents are given a school prospectus upon request from the school office.
- 4.2 Prospective parents are invited to have a Without Prejudice Visit (WPV).
- 4.3 New parents are invited to meet their child's teacher via a 'Meet the teacher' evening in the first half term.

5. Communicating pupil progress and information.

- 5.1 Parents are invited to attend two parent's evenings per year when they can meet with their class teacher and discuss progress.
- 5.2 Parents are provided with one written academic report at the end of the year outlining their child's progress and attendance. Any concerns can be discussed with their child's teacher.
- 5.3 Parents are invited to an Annual Review once a year to discuss their Educational Health Care Plan as well as their child's academic progress.
- 5.4 Parents wishing to speak to a member of the Pastoral Team can email pastoralteam@morecamberoad.lancs.sch.uk or by contacting directly:

Sunita Mall - Family Liaison Officer -

s.mall@morecamberoad.lancs.sch.uk Tel: 01524 414384

Angela Salisbury - Assistant Family Liaison Officer -

a.salisbury@morecamberoad.lancs.sch.uk Tel: 01524 414384

Sam Harding – Senior Mental Health Practitioner –

s.harding@morecamberoad.lancs.sch.uk Tel: 01524 414384

- 5.5 Members of the class team are available to discuss any concerns with parents at the end of the school day.
- 5.6 Pupil weekly awards will be celebrated on the school's weekly bulletin and Facebook page, where consent has been provided to do so.
- 5.7 Parents can find the schools Facebook page via
<https://m.facebook.com/morecamberoadschool/>
- 5.8 Parents can access their child's curriculum overview via the school website.
<https://www.morecamberoad.lancs.sch.uk/page/learning/139398>

6. Communicating school information

- 6.1 Parents can access the following information from the school website:

- OFSTED Report.
- Visions & Aims.
- School Policies.
- Term Dates.
- Curriculum information.
- Online Learning resources.
- School Documents.
- School Menus.
- Contact details for the school office/headteacher.

6.2 Parents can be kept informed of any important information, via weekly bulletins, text messages, Seesaw messages and Social Media posts.

7. Providing Support

- 7.1 The school aims to support parents in every way possible to help with the educational development and wellbeing of their child.
- 7.2 The school runs various training sessions, workshops and opportunities to help parents with issues they and their child may face, such as online safety, mental health, and speak to other SEND parents. We also offer coffee mornings for parents to share experiences and discuss concerns with the pastoral team.
- 7.3 All parents will be invited to attend these sessions and are provided with the opportunity to ask questions or access advice.
- 7.4 Parents are provided with details of external organisations who can offer support to them, as well as details of any other arrangements in the local area. This will be done via Facebook and the school's Weekly bulletin.
- 7.5 Parents will be provided with support and resources to help them make informed choices about school transitions and will have the opportunity to discuss their child's transition with the class teacher.

8. Parental Feedback

- 8.1 The school will consult with parents on various aspects of school life throughout the academic year.
- 8.2 Parents are encouraged to provide feedback to the school as and when they need to. Feedback can be given to a member of staff or meetings can be arranged to discuss the feedback.

8.3 The school will arrange for regular consultations, such as group meetings, feedback forms to seek parent feedback.

8.4 All parental feedback is valued and responses are considered.

9. Key Documents

9.1 The school publishes key documents and policies on the school website. Parents can request paper copies of these documents from the school office.

9.2 The school aims to create documents that are accessible to parents and easy to understand.

9.3 Parents can access any school policy; however, specific documents that parents may wish to access include the following:

- Admissions Policy
- Safeguarding and Child Protection Policy
- Special Educational Needs & Disability Policy
- Online Safety Policy
- Pupil Attendance Policy
- Pupil Voice Policy
- Home school agreement

Parents can access these policies via

<https://www.morecamberoad.lancs.sch.uk/page/school-policies/139417>

9.4 If parents have any questions concerning a policy, they are encouraged to speak to Mrs Dootson or email office@morecamberoad.lancs.sch.uk

10. Monitoring and review

10.1 This policy is reviewed every 3 years by the schools governing body.

10.2 Any changes will be made to this policy and then uploaded onto the school website.

10.3 The scheduled review date for this policy is December 2027.