

## Morecambe Road School provider access policy statement

Under Section 42B of the Education Act 1997, as of 2 January 2018, we have a duty to provide pupils in years 8-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

### What are pupils entitled to?

Pupils must be allowed to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

### CEIAG Statutory requirement

The information sheet states that “*The **Certificate** option is for those people whose professional role is level 6 and who have both a relevant vocational qualification, and a careers guidance qualification. Individuals need to be accepted on to this option*”.

In order to complete the level 6 certificate advisors would need to have a vocational qualification, for example Level 4 Information, Advice and Guidance and a careers qualification such as DICE. The rationale is to meet the current proposals for qualification for the new national register for career professionals.

This requirement is applicable to those who currently offer Post 16 provision within their own establishments. At Morecambe Road we currently do not offer this provision and utilise the CEIAG from external agencies and Post 16 providers however we do evaluate ourselves against the Compass Careers Benchmark Tool and Gatsby’s eight benchmarks framework for good career guidance developed to support schools in providing students with the best possible careers education, information, advice and guidance. This framework is part of the government’s careers strategy, launched December 2017.

### Who handles our access requests?

Any provider wishing to request access should contact our careers leader, Michelle Jennings, on 01524 414384 or via email on: [m.jennings@morecamberoad.lancs.sch.uk](mailto:m.jennings@morecamberoad.lancs.sch.uk).

### What opportunities are provided to allow access to pupils?

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents. Our annual schedule of events is as follows:

Year Group	Agency	Advice
Year 9	Transition Service	1:1 meeting
	Morecambe Road School	Life Skills (Careers input)
	Morecambe Road School	1:1 meeting with DHT to discuss KS4 options
	Morecambe Road School	KS4 course options evening
	Lancaster & Morecambe College	Attendance of Parents Evening
Year 10	Lancaster & Morecambe College	Attendance of link courses (AIM Higher)

	Morecambe Road School	Careers meetings (30 mins each half term) with DHT
	Lancaster & Morecambe College	Attendance of Parents Evening Continuous provision throughout the year on a weekly basis
Year 11	Transition Service	1:1 meeting
	Various Locations DBS clearance through EBP	Work Experience 1 week
	Lancaster & Morecambe College	Attendance of specific link courses Continuous provision throughout the year on a weekly basis
	Myerscough College	Visit and review of provider
	Loyne FE unit	2 x taster sessions
	Other FE units	Transition Taster sessions
Year 9-11	Multi Agency	District transitions event at L&M College during Summer Term
Year 10 & 11	Heysham High School	Mainstream integration for Hair & Beauty course

### **Who should providers contact to discuss events and options?**

Providers can speak to our careers leader, Michelle Jennings to discuss possible attendance at relevant events.

Our Child Protection and Safeguarding Policy and CEaIG Policy set out the school's approach to allowing providers into school to speak to our pupils.

### **What are the rules for granting and refusing access requests?**

We will grant access requests that meet the following criteria:

- Requests from Ofsted registered 11-19 providers
- That are reasonable and do not impact on existing educational provision for our students

Should a provider contact the school, a discussion will take place to identify the suitability in relation to the needs of our pupils and overall aims. If it is felt that the aims and objectives may not be met, access may be refused. In such instances, this will be clearly communicated to the provider.

### **What can providers expect once a request has been accepted?**

Once we have approved a provider, we will work with them to identify the best method for providing access to our pupils.

We will make the school hall, classrooms and private meeting rooms available to host discussions between providers and pupils. We will also make presentation equipment, such as projectors and televisions, available to providers.

Arrangements will be discussed in advance between our careers leader and a nominated member of the provider's team.

### **Can providers leave prospectuses for pupils to read?**

Providers are welcome to leave a copy of their prospectus and other relevant course literature with the **Deputy Head, Michelle Jennings** at the **reception**.